

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on August 27, 2018 is called to order at 7:35 p.m. in Room 149 by S. Costello. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 21, 2018 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
John Egan
Craig Green
Venita Prudenti
Mary Renaud
Lisa Strutin

ABSENT

Giovanni Cusmano

ALSO PRESENT

Mr. Joseph Flynn, CSA
Mr. James Schlessinger, SBA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by V. Prudenti and seconded by C. Green.
BE IT RESOLVED, that the minutes of the regular board meeting held on July 30, 2018, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.
C. Green abstained

- B. Moved by W. Cramer and seconded by L. Strutin
BE IT RESOLVED, that the minutes of the executive session held on July 30, 2018 be approved. (Appendix 1A)

CARRIED: Motion carried unanimously by roll call vote.
C. Green abstained

IV. STUDENT REPRESENTATIVE REPORT (None this Month)

V. ACKNOWLEDGEMENTS

VI. PRESENTATIONS

VII. PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

- HIB - Monthly Update – 0 Investigation – 0 HIB
- 0 Out-of-School Suspensions – 0 In-school Suspension

SUPERINTENDENT'S REPORT
OPERATIONS:
<ul style="list-style-type: none">• Mountain Villa Campus/Allamuchy Township School<ul style="list-style-type: none">○ The Roof Project is substantially complete. The contractors were out on Friday to lay the stone on the roof. The metal flashing and finishing touches will be completed the week of August 27th, 2018.○ The stairs to the cafeteria have been poured and they will be here the week of August 27th to complete the railing and finishing touches○ The custodial staff have done an AWESOME JOB! There were many things going on throughout the summer that at times got in the way of completing the work. The staff was very flexible and we will be ready to open after Labor Day. Both buildings look AMAZING○ We have made some adjustments to the busing this year. The changes, we hope will allow for a more effective and efficient transportation program. One of the changes was the challenges we were having at Bald Eagle/Mallard.○ Mrs. Gallegly completed the 4 days of training as the School Security Specialist, we are in the process of discussing security changes within both buildings.<ul style="list-style-type: none">▪ Some of the changes in the building are but not limited to the following<ul style="list-style-type: none">• Limited access to the building from the public• Locks supplied by the district for students• Changes with regard to the parking at both buildings○ Makerspace<ul style="list-style-type: none">▪ Work in the Media Center/Makerspace will be completed by the start of school. It has been a team effort with Mrs. Gallegly taking the lead and Mr. Zukoski and the Custodial Team working very hard to bring it to life. In addition, the complete circulation was reviewed by Mrs. Gallegly and outdated material has been discarded.○ Learning Lab flooring has been completed – The asbestos tile in the area was removed and carpet tiles were installed utilizing grant money.○ Middle School classrooms have a new look, new tile has been installed at a much reduced cost. We were able to secure VCT (vinyl composition tile) a reduced cost and tie the installation timing in with the carpet tile installation. A project that would potentially cost approximately \$30,000 was completed for approximately \$12,000.○ We have a walk-through of both buildings – We will start over at

Mountain Villa at 6:30 PM and we will come over to The Township School for 7:00 PM

• Rutherford Hall

- The Site Visit went well and I appreciate Laurie being on site for the visit. This was at the same time as the PVPOA 50th anniversary. MCCTFC committee with a presentation to be made to the MCCTFC on Monday, September 10th 2018 at 8:25 PM.
- The Allamuchy Country Fair will be held at Waterloo Concert Fields in Allamuchy located on Waterloo Road. The dates will be Friday, September 7, 6pm-10pm, Saturday, September 8, 12 noon till 10pm, and Sunday, September 9, 12 noon to 6pm. Fireworks are scheduled Friday night with a rain date of Saturday night. This event is being organized by the following community organizations: Rutherford Hall and the Allamuchy Board of Education, the Township of Allamuchy, Panther Valley Property Association, The Allamuchy Fire Department, and the Allamuchy PTO
- We are in the process of working on competing the work on the structure that we were unable to complete based on the redistribution of funds for the Roof Project.
- The Operation Committee continues to move forward with the Land Project. We are still awaiting Senator Oroho's office to confirm a date to meet with Senator Smith.
- We are in contact with Shirley Ferguson Jenks, President of The Development Consulting Group, LLC to move to the next stage of the Capital Campaign.

HUMAN RESOURCES:

- We have completed all of our hires for the start of the school year and we are ready to get started with a great year.

EDUCATION:

• Allamuchy Township School/Mountain Villa School

- Back to School Night is scheduled for the first week of school.
 - September 5, 2018 will be MVS K-2 and ATS 6-8
 - September 6, 2018 will be ATS 3-5
- Outdoor classroom at MVS and ATS continues to move forward
- We are in the process of Professional Development for Social Studies, Science and Google Training.
- Update on ESY and Summer enrichment
- We are in the process of reviewing the Gifted & Talented programs to investigate as to what we can do to enhance those programs.
- We are looking at the electives that are part of the 6 day rotation to investigate as to what we can do to enhance those programs.
- Review the Spanish program and look to work with Hackettstown High School.
- \$500 AIAA and the Boeing first Lego League Grant

GOVERNANCE:

- Policy Alert 216 – These items are on the agenda for consideration.
- As part of our security plan we are in the process of completing the following.
 - Posting Playground hours as part of our security plan

<ul style="list-style-type: none">○ Reviewing a recommended gang policy from Strauss Esmay Associates, LLP to meet the security elements as outlined by the NJDOE and our Security Plan.○ Looking to move forward with revising our contract with Strauss Esmay Associates, LLP to have Public access to our policies online.
ALLAMUCHY TOWNSHIP
<ul style="list-style-type: none">• Speed limit sign has been ordered and we are in the process of having it installed. We have a meeting on site on August 30th 2018 to review location and timing of installation. It was to my understanding that the inter-local agreement has been created and I am awaiting that document from the Township.• Continue to communicate with the Township on related projects.
HACKETTSTOWN HIGH SCHOOL
<ul style="list-style-type: none">• The new principal, Kyle Sosnovik has been in contact with Mrs. Gallegly and they are working together to work collaboratively on items to allow Allamuchy to be involved in events involving our students at the High School.
OTHER:
<ul style="list-style-type: none">• Legal Update in Executive Session• Negotiations Update in Executive Session

IX. COMMITTEES REPORTS

- A. Operations: J. Britt - Chair**
- B. Human Resources: M. Renaud – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: J. Egan - Chair**
- E. Town Council Liaison: J. Egan and J. Britt**
- F. Rutherford Hall Liaison: L. Strutin and M. Renaud**

OTHER DISTRICT

- G. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Budget Adjustments

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED to approve the following budget adjustments:

Revenue Appropriations	Fund 20	16,404.00
Expense Budget Transfers	Fund 10	204,467.42
Expense Budget Transfers	Fund 20	116,482.00

(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #29179 through #29286 for a total amount of \$862,300.13 be approved for payment.

(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$53,555.04, Investors Bank balance as of July 31, 2018.

CARRIED: Motion carried unanimously by roll call vote.

D. Warren County Technical School

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the contract with Warren County Technical School in the amount of \$3410.00 per month, 8 students including transportation.

CARRIED: Motion carried unanimously by roll call vote.

E. Sussex County Regional Coop Transportation

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the joint resolution for transportation services with the Sussex County Regional Cooperative for the 2018-2019 school year and includes a 4% administration fee.

CARRIED:

F. Partial Roofing Replacement Project

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve Application and Certificate for Payment No.1, to All-Ply Roofing Co., Inc. as recommended by SSP Architects in the amount of \$221,350.00

(Appendix 6-A)

CARRIED: Motion carried unanimously by roll call vote.

G. Partial Roofing Replacement Project

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve Change Order #1 in the amount of \$400, for the inspection, evaluation and recommendation of the roof exhaust fans in the Gym and the Cafeteria.

(Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

H. Calais School Tuition Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract with The Calais School, for high school student #1313, at an annual rate of \$73,250.50 for the 2018-2019 school year.

CARRIED: Motion carried unanimously by roll call vote.

I. Centenary University PDS Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve (renew) a contract between Centenary University and Allamuchy to provide a Clinical Site Affiliation Agreement for the 2018-2019 school year. (Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

J. Centenary University Media Specialist Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve (renew) a contract between Centenary University and Allamuchy to provide a Media Specialist Consultant for the 2018-2019 school year.
(Appendix 9)

CARRIED: Motion carried unanimously by roll call vote.

K. Warren County Special Services School District

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the contract with Warren County Special Services School District for a Learning Consultant 2 days a week, 7 hours a day, at \$89.00 per hour, plus 6% Admin Fee for the 2018-2019 school year.

CARRIED: Motion carried unanimously by roll call vote.

L. Stipend Positions

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to renew the following stipend positions

Laurie Rapisardi	Programming Events
Peter Demary	Lead Custodian
Peter Demary	Polish School Saturday
Jessica Taenzer	Website/Advertisements
Joan Salvias	Archive/Museum Records
Tina Kay	Sub Calling

CARRIED: Motion carried unanimously by roll call vote.

M. SID# 9785220453 Agreement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the SID# 9785220453 Agreement between the parents of SID# 9785220453 and the Allamuchy Township School district for the 2018/2019 School year. (Appendix 10)

CARRIED: Motion carried unanimously by roll call vote.

N. Nursing Services

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Nursing Services Contract with the Delta-T Group, a NJDOE approved vendor for services, hourly rates as outlined by the 2018-2019 rate sheet.

(Appendix 11)

CARRIED: Motion carried unanimously by roll call vote.

O. Sale of Bus #7

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to sell bus #7 2007 Blue Bird, VIN # 1BABGCKA67F238982 with approximately 105,000 miles, with a value as determined by American Coach \$7,500 - \$10,000 for sale price of \$8,200, pending successful inspection and registration of vehicle to Warren County Special Services School District. (Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.

P. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of July 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 31, 2018 with a total Governmental Funds Account cash balance of \$364,842.00. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Maternity Leave

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the maternity leave for Jasmine Sorbino effective September 10, 2018 to December 10, 2018.

CARRIED: Motion carried unanimously by roll call vote.

B. Basic Skills

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Cristen Tierney as a P/T Basic Skills Teacher at a salary of \$26,674 effective 8/29/18

CARRIED: Motion carried unanimously by roll call vote.

C. Paraprofessional

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Corrine Jacobson to move from a P/T Paraprofessional to a F/T Paraprofessional to be assigned to MVS at a salary of \$21,025 effective 8/29/18

CARRIED: Motion carried unanimously by roll call vote.

Education

A. Attendance at Professional Conferences

Moved by C. Green and seconded by W. Cramer.

BE IT RESOLVED to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage
F.Muhlenbruch, P.Schmiedeke, G.Davey, R.Samiljan, S.Mikaliunas, C. Cefaloni	10/20/2018	NJAKE Fall Conference	\$85 each (\$425)	TBD

Attendees to present content from the workshop at the October 22, 2018 Board meeting.

CARRIED: Motion carried unanimously by roll call vote.

Governance

POLICY

A. Policy updates

Moved by J. Egan and seconded by V. Prudenti.

BE IT RESOLVED, to approve first reading of the following policies that have been reviewed, revised and recommended by the Governance Committee:

- P & R 1613 Disclosure and Review of Applicant's Employment History (M) (New)
- P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

CARRIED: Motion carried unanimously by roll call vote.

B. Policy updates

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, for the Board of Education to suspend the rules of Bylaw 0131 requiring two Board readings to adopt a Policy and adopt Policy 5512 – Harassment, Intimidation, and Bullying with one reading to have this Policy effective for September 1, 2018.

- P 5512 Harassment, Intimidation, and Bullying (HIB) (M) (Revised) (Appendix 12)
- R 5512 Harassment, Intimidation, or Bullying Investigation Procedure (M) (Abolished)

CARRIED: Motion carried unanimously by roll call vote.

XII. OLD BUSINESS

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by J. Britt and seconded by L. Strutin.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal and negotiations issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

C. Green left meeting at 9:10 p.m. prior to negotiation discussion.

Executive Session

Moved by J. Britt and seconded by L. Strutin.

BE IT RESOLVED, that the Board of Education has been in executive session for the past 20 minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

XVI. ADJOURNMENT

Moved by W. Cramer and seconded by L. Strutin

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 9:25 p.m.